



DR. VIKHE PATIL FOUNDATION'S  
**PRAVARA CENTRE FOR MANAGEMENT RESEARCH  
AND DEVELOPMENT**

(Permanently Affiliated to Savitribai Phule Pune University, Recognised by Govt. of Maharashtra  
and Approved by A.I.C.T.E., New Delhi)

**STUDENT CODE OF CONDUCT**

**RULES OF DISCIPLINE:**

**Attendance:**

- It is expected that the students attend all the lectures scheduled by PCMRD. At times students will have to attend lectures / other activities / exams on Sundays too in order to derive maximum benefit from it. However, those who maintain 95% of attendance and more will be considered on priority basis for sponsorship for various intercollegiate events, placements, etc.
- Exemption is allowed on certain specified aspects where prior permission is sought. If not, he/she will have subjected to disciplinary action as per the rules of University of Pune
- If the attendance is below 80%, the student will not be allowed to give exams and tests. There would be negative marking as well. Attendance will be compiled on a monthly basis.
- Causing any kind of damage to the Institute property, library books, periodicals, computers and other equipment, writing graffiti on the walls of the campus, benches or anywhere is an act of indiscipline. Such acts will attract severe punishments and students will have to make good the losses.
- "Absence from co-curricular activities will attract separate penalties. A separate letter will be sent to the parents informing them and getting their consent on the same.
- Students will have to apply for leave in all circumstances in the format specified by PCMRD. The same will have to be submitted to the concerned faculty coordinators before proceeding for leave.

**Dress Code:**

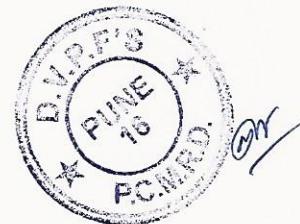
**On formal occasions**

**Boys:** Proper and complete uniform as formalized by PCMRD. Well-polished shoes, proper haircut & every day shave are essential unless religion dictates otherwise. Piercing of ears, eyebrows etc. are not allowed.

**Girls:** Proper and complete uniform as formalized by PCMRD. Prim and proper hair and proper footwear is a must.

**On Regular days**

**Boys -** Formal shirt and trousers with tie.



**Girls** – Formal shirt and trousers, salwar kameez with dupatta or saree with formal sandals. Floaters are not allowed

Carrying Institute's Identity Card is mandatory in campus

**Intervention of Police:**


- Misbehavior, habitual late coming, disobedience, absenteeism, consumption of drugs, smoking, chewing of pan masala, alcohol in the premises, malpractices, cheating in the exam and such indecent activities unbecoming of a management student shall attract immediate cancellation of admission.
- In case of violence, assault, theft, possession / use of drugs, harboring any person wanted in criminal activities, sexual misconduct, attempt to hurt oneself, etc. on the campus, the institute will file police complaints as these are criminal activities and beyond the administrative jurisdiction of the institute.
- Any student who fails to meet any stipulated norms will face disciplinary action which may include his / her term not being granted. In addition, he / she will not be allowed to participate in the Campus Recruitment Program.

**Compulsory use of helmets/seat belts:**

Usage of helmets (for two wheeler riders) and seat belts (for four wheeler drivers) is compulsory on campus. Students will not be allowed to enter the campus if found as not wearing the helmets / seat belts.

Termination of studentship without notice will be effected in the following cases:

- Stealing or indulging in malpractices in exams / tests.
- Sexual misconduct inside or outside the campus.
- Intoxication / found inside the campus after consumption of liquor and/or drugs or found in possession of liquor, drugs, cigarettes, narcotic substances, tobacco, pan masala, gutkha, zarda etc. inside the campus.
- Willful damage to institute's property.
- Violence against anyone.
- Does not clear the exams according to exam rules.
- If a student continues to indulge in misconducts even after two cautions / warnings.
- Any attempt to hurt oneself or others whatsoever may be the reasons.
- We repose a lot of trust and faith in students and hence will be extremely happy and privileged if we are spared of taking unpleasant actions, by students being self-disciplined and of good character & behavior.

  
**Dr. Manoj Narwade**  
**Director PCMRD**

**DIRECTOR**  
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